

Table III.2: Persons responsible to report the occurrence of births/deaths and time limit for such reporting to the Registrar of Births and Deaths as per Section 8 or 9 of the Registration of Births and Deaths Act, 1969, read with Rule 5 of the West Bengal Registration of Births and Deaths Rules, 2000

Place of occurrence of vital events	Type of Informants or Reporters	Time limit for reporting for current registration as per WBRBD Rules, 2000.
1. In House (Residential or Non-residential) or Household	1. Head of the House/Household and in absence, his nearest relative and in his absence, the oldest male (adult) person present therein.	Within twenty-one (21) days from the date of occurrence of the event (live birth, stillbirth and death).
2. In Hospital, Health Centre, Nursing Home or other like Institutions	2. Medical Officer-in-charge or any person authorized by him.	
3. In Jail	3. Jailor-in-Charge.	
4. In Choultry, Chattram, Hostel, Dharmasala, Boarding House, Lodging House, Tavern, Barrack, Toddy Shop or place of public resort	4. Person-in-charge thereof	
5. Newborn child or dead body found deserted in a public place	5. Headmen or other corresponding Officer of the village in case of a village and the Officer-in-charge of the local Police Station in case of Urban area.	
6. In moving vehicle in land, air and water.	6. Person-in-charge of the moving vehicle.	
7. In Plantation.	7. Superintendent of the Plantation	

N.B.: In case of current or normal registration, an extract of the registration entries (Birth or Death Certificates) shall be given to the informant, free of charge, in prescribed Form No. 5 or 6 under Section 12 of the RBD Act 69 and Rule 9 of the W.B.R.B.D. Rules 2000 and WBRBD(Amendment) Rules, 2006